

Activity	Supporting Gatsby benchmark(s)	Supporting PAL requirements	Type of activity delivery	Brief outline	Year Groups	Location /context	Number of students	Typical time to deliver	Outcomes	Norfolk County Council Department and contact
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**Information Advice and Guidance**

Vocational Pathways - All you need to know (Apprenticeships and T Levels)	2, 3, 7	Provider access; Awareness of technical and vocational pathways; Understanding progression routes	Universal Targeted	An introduction to apprenticeships and vocational courses, as well as how to access them using a series of case studies and featuring live local opportunities.	10 and 11	Classroom	up to 30	20 mins  (Must be paired with another practical activity such as a Kahoot Quiz or Find an Apprenticeship session).	Raise awareness of what apprenticeships and T Levels are, as well as where to search for them.  Inspiration for future careers progression.  Signpost to access more information and improve their chances.	Pathways to Work ptw@norfolk.gov.uk
Apprenticeship Assembly Plug	2	Provider access (light touch); Awareness raising of apprenticeship routes	Universal	A 5-minute pitch to year groups about what an apprenticeship is and how to access opportunities (linked to a lunchtime information desk)	10 and 11	Assembly	Single year groups	5 mins	Raise awareness of what apprenticeships are  A personal invitation to find out more on information desk.	Pathways to Work ptw@norfolk.gov.uk
Evening Careers Fairs and Parents and Careers Evenings	2,3,4,7	Provider access; Parental engagement; Supporting informed decision-making	Universal Targeted	Part of a Careers fair or parents and carers evenings.	10 and 11	School hall/ class room	N/A	On request	Raise awareness of what vocational routes are and how to search for appropriate opportunities and maximise chances of success.  Space to discuss milestones to goals.	Pathways to Work ptw@norfolk.gov.uk
Lunch Time drop in desks	7	Provider access opportunity; Independent careers exploration; Signposting to next steps	Universal	Reference in an assembly, these are to make access as easy as possible.	10 and 11	Dining Hall/ Refectory	N/A	Lunch time	Raise awareness of what vocational routes are and how to search for appropriate opportunities and maximise chances of success.  An invitation to further activity with PTW via students reaching out to careers teams with interests.	Pathways to Work ptw@norfolk.gov.uk
Parents/carers evening - Vocational Pathways webinar	2, 7	Parental engagement; Awareness of technical/vocational pathways; Understanding progression routes	Universal Targeted	A short introduction to vocational pathways including, regional labour market information and hints and tips to help your young person maximise their application chances.	N/A	MS Teams	N/A	20 mins	Raise awareness of what vocational routes are and how to search for appropriate opportunities and maximise chances of success.	Pathways to Work ptw@norfolk.gov.uk
Parents/carers evening - T level awareness webinar	2, 7	Parental engagement; Awareness of T Levels; Understanding technical education options	Universal Targeted	A short Introduction to T levels and local options within Norfolk.	N/A	MS Teams	N/A	20 mins	An informed idea of top level information around what T Levels are, how they compare to alternative routes and how to access local options.	Pathways to Work ptw@norfolk.gov.uk

Teachers CPD Open to Individual Schools or Multi Academy Trusts (Ideally designed for Careers Staff and all those responsible for careers curriculum i.e. Head of Year and Deputy Head staff).	1, 2, 4	Staff development; Improved curriculum alignment to careers; Increased awareness of technical pathways	Universal Targeted	Updates on vocational course activities and an opportunity to discuss how PTW activities can complement curriculum requirements.	N/A	MS Teams	N/A	30 mins+	Staff feel more confident to deliver up to date information on apprenticeships to students, parents and colleagues. Know where to signpost for information and how to utilise PTW services in their curriculum throughout the academic year.	Pathways to Work ptw@norfolk.gov.uk
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**Modular Sessions**  
(often combined with IAG component)

Find an Apprenticeship	2, 4	Application skills; Independent search skills; Understanding recruitment processes	Targeted Individualised	This session looks at how to utilise the 'Find An Apprenticeship' website on .GOV and gives hints and tips to help students find an opportunity they love!	10 and 11	IT suite	up to 30 (Ideally up to 15 for more bespoke interaction)  We can split larger groups in two if your time table allows.	Option 1: 30 mins (Reviewing "Find an Apprenticeship" website hints and tips)  Option 2: 1 hour (In addition to Option 1, includes character and job profiling activities to ensure the roles suit individual students)	Students are aware how to maximise their search options to hopefully find an opportunity that suits them.  Students are given practical factors to consider when looking for the best options for them	Pathways to Work ptw@norfolk.gov.uk
Meet the Apprentice (Must be book a minimum of 8 weeks in advance, subject to availability. PTW will act as a broker and will attempt to engage an apprentice to support the session, however we can not be held responsible/liable if the apprentice is not available/withdraws. A backup activity is advised).	5, 7	Access to technical providers Apprenticeship information Promoting non-university routes	Targeted Individualised	A chance to hear directly from an apprentice. Roles of apprentices may differ. The content or focus of the session may differ i.e. it could be part of Q&A session, a personal testimony presentation, or an simulation of an assessment centre simulation based on the apprentices experience.  These may be delivered in person or online, depending on the circumstance.	10 and 11	Classroom	6+	15 mins+ (depending on activity)	Raised awareness of what it is like to, be on an apprenticeship from lived experience. Giving personal insights into job operations, personal triumphs and challenges.	Pathways to Work ptw@norfolk.gov.uk
Assessment Centre Simulations	3, 4	Preparation for recruitment and selection; Understanding employer expectations; Confidence building	Targeted Individualised	A chance for students to become familiar for the types of tests that are run in an assessment centre and look at ideas for how you can prepare.	11	Classroom	up to 30 (Ideally up to 15 for more bespoke interaction)  We can split larger groups in two if your time table allows.	45 mins+	Enable the students to feel more confident in an assessment centre scenario.  Give the students a better understanding of how to prepare for future assessments.  Enable the students to feel more confident in an assessment centre scenario.	Pathways to Work ptw@norfolk.gov.uk
Mock Interviews	3, 4	Preparation for recruitment processes; Employability skills development; Interview readiness	Targeted Individualised	1:1 Interview preparation	10 and 11	Classroom/ school hall (can be delivered over a lunchtime or after school)	School to direct	10-25 mins	Students experience a mock interview, with the intention on building their confidence in a professional scenario as well as enabling the young person to think how they may answer these questions in a professional setting.  PTW team will provide individual constructive feedback to help students reflect an improve on	Pathways to Work ptw@norfolk.gov.uk
Apprenticeship tutorials and small group discussions	2,3,4,7	Preparation for recruitment and selection; Understanding employer expectations; Confidence building, Employability skills development; Interview readiness, Apprenticeship information Promoting non-university routes	Targeted Individualised	A personalised conversation about how apprenticeships and T Levels could benefit the individual student. Targeted at risk of NEET students as well as students that have expressed an interest in this route.	10 and 11	TBC by school staff. This can fit into a lunch time or after school session.	1-3 per time slot	20 mins+	Individuals feels more empowered to know how to progress their career.  Students have action points of what to do next.	Pathways to Work ptw@norfolk.gov.uk

Personal resilience building	2, 3	Personal development; Readiness for workplace transition; Self-management skills	Targeted Individualised	Looking at strategies to develop personal resilience. Undertake exercises to understand ourselves our strengths and how we can overcome personal challenges. Ideally designed for those students who are at risk of NEET.	10 and 11	Classroom	up to 15. Can also be delivered to small groups and 121s	45 mins+	Developing students confidence to understand how to manage themselves and others in the workplace and other contexts.	Pathways to Work ptw@norfolk.gov.uk
Apprenticeships Quizzes	2	Awareness raising; Reinforcement of apprenticeship and technical pathway knowledge	Targeted	Reinforces learning information from 'What is technical education' presentation with additional insights and myth busting. Often delivered after 'what is technical education' session.	10 and 11	IT suite	up to 30	20 mins+	Raise awareness of what apprenticeships and T Levels are and challenge misconceptions.  Inspiration for future careers progression.	Pathways to Work ptw@norfolk.gov.uk

If you are looking for an alternate activity or to work with a year/bespoke group of students that is not specified, please reach out to us and we will consider if there are other NCC teams/services or a third party provider who would be able to support.  
Please note we do not endorse/recommend the services of third party providers and suggest schools make their own appropriate enquiries.